



Marine Safety Plan

2025 to 2028



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MARINE SAFETY PLAN

INTRODUCTION

The purpose of this Marine Safety Plan is to provide a clear and structured approach to managing marine safety at Peterhead Port Authority (PPA). Compliance with the Port Marine Safety Code (PMSC) is at the core of this plan, reflecting our ongoing commitment to the highest standards of safety and environmental protection.

This plan outlines our operational principles, policies, and targets designed to maintain a safe working environment, protect lives, and preserve the marine environment. It also highlights our dedication to continuous improvement through regular assessments, audits, and stakeholder engagement.



MARINE SAFETY PLAN

MARINE PROCEDURES AND GUIDELINES

Procedures and guidance documentation for all marine navigation and operations at PPA are produced by the Port Marine Management Team and Board of Trustees [the Duty Holder] in-line with legal and regulatory requirements, best industry practice and by following engagement with Port Stakeholders. All such documentation is reviewed annually and following any changes to operations or any post incident investigation outcomes. The main functions of the procedures are as follows:

- Ensuring safe and well-maintained quayside facilities.
- Navigational conservancy including dredging, surveying and aids to navigation.
- Regulating port users to ensure safe and efficient movement of vessels.
- Conducting operational activities to keep the port functioning effectively.
- Overall assessment and management of marine activities to protect port users.
- Protection of the marine environment.
- The provision of strategic procedures regarding Port governance, management, and best practice in line with UK regulatory requirements.

PPA will ensure it regularly reviews its procedures to ensure they remain fit for purpose.

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MARINE SAFETY PLAN

MARINE POLICIES AND CONTINGENCY PLANS

PPA have produced marine policies and contingency plans in support of the management and regulation of marine operations. These strategic policies are either contained within or referenced within the Marine Safety Management System and have been approved by the Duty Holder. The key policies and plans which have been produced to align with the standards set out within the PMSC and are as follows:

- Navigational Safety Policy.
- Port Environmental Policy.
- PPA Enforcement Policy.
- Port Emergency Plan.
- Port Security Plan.



MARINE SAFETY PLAN

MANAGEMENT OF MARINE OPERATIONS

This Marine Safety Plan has been put in place to ensure PPA is committed to managing and regulating marine operations within its authority to safeguard the port, its users, including the public, and the environment. PPA strives to deliver efficient and effective services while overseeing shipping and vessel activities in the Port, ensuring operations support the port's broader objectives but also ensuring the Safety of Life at Sea and the protection of the marine environment.


Maintaining marine safety remains PPA's top priority, especially during busy periods or poor weather, even if this results in delays to vessel movements or activities. PPA exercises its authority to issue General and Special Directions to promote safe and efficient navigation within the port and to effectively manage marine safety within its limits.



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MANAGEMENT ACTIVITIES

To ensure adherence with the PMSC, PPA utilise specific management activities to ensure adherence with the code. These are as follows:

- Regular management team meetings.
 - Dedicated marine risk assessments to ensure hazards are ALARP.
 - Risk assessments are reviewed annually or following an incident.
 - Reporting of and investigation into marine incidents.
 - Bi-annual Port User Group Meeting with stakeholders.
 - Bi-annual Towage meetings.
 - Internal and external audits of marine systems.
 - Training and qualification plans for marine staff.
 - Maintenance and exercise of port emergency plans.
 - Stakeholder engagement into marine systems.
 - Notices to Mariners.
 - Annual public meeting.
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MARINE SAFETY PLAN

PERFORMANCE OBJECTIVES AND AUDIT

Performance review of the MSMS will be carried out by an annual audit using PPA's QHSE Management System Mango.

The key areas of the audit will cover:

- Duty Holder and Duty Holder training.
- Appointment of a Designated Person.
- Port Legislation review.
- Review of the ports Duties and Powers.
- Marine Risk Assessment review.
- Marine Safety Management system review.
- Staff training and competence.
- Aids to navigation.
- Traffic management including VTS and Pilotage.
- Port conservancy.
- Stakeholder consultation.
- Port Emergency preparedness.
- Review of Marine Services.
- Accident reporting and investigation.

MARINE SAFETY PLAN

MARINE OBJECTIVES

Over the course of this Marine Safety Plan, the Marine Management Team have set some specific objectives which they will measure progress against. For 2025 to 2028 these are as follows:

TARGET	MEASUREMENT	TARGET DATE
Update the PEC procedure to align with industry practice.	PPA PEC SOP will be updated, distrusted and published on the website.	Q1 2025
Write comprehensive Marine Procedures which support the MSMS.	A list of relevant marine procedures identified, compiled then rolled out with the staff.	Q4 2025
Deliver a new VTS and Port Management System.	Tender work, award contract, work with company through to site acceptance tests and staff training. Use new system.	Q3 2025
Conduct full bathymetric survey of the port and entrance channel.	Survey conducted, data delivered and published to staff and stakeholders.	Q2 2026
Re-write the Marine Safety Management System.	New Marine SMS in place and rolled out to staff.	Q2 2026
Enter a further 3-year agreement for a Designated Person.	DP contract awarded for a further three years.	Q1 2027
Support and train the trainee pilots through to Class 1.	Trainee pilots will be Class 1 pilots.	Q4 2028